

West Devon Overview and Scrutiny Committee



Title:	Agenda														
Date:	Tuesday, 21st June, 2022														
Time:	2.00 pm														
Venue:	Chamber - Kilworthy Park														
Full Members:	<p style="text-align: center;">Chairman Cllr Ewings Vice Chairman Cllr Kimber</p> <p><i>Members:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Cllr Blackman</td> <td style="width: 33%;">Cllr Renders</td> </tr> <tr> <td>Cllr Coulson</td> <td>Cllr Sellis</td> </tr> <tr> <td>Cllr Heyworth</td> <td>Cllr Southcott</td> </tr> <tr> <td>Cllr Kemp</td> <td>Cllr Spettigue</td> </tr> <tr> <td>Cllr Moody</td> <td>Cllr Turnbull</td> </tr> <tr> <td>Cllr Moyse</td> <td>Cllr Wood</td> </tr> <tr> <td>Cllr Pearce</td> <td></td> </tr> </table>	Cllr Blackman	Cllr Renders	Cllr Coulson	Cllr Sellis	Cllr Heyworth	Cllr Southcott	Cllr Kemp	Cllr Spettigue	Cllr Moody	Cllr Turnbull	Cllr Moyse	Cllr Wood	Cllr Pearce	
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Cllr Pearce															
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.														
Committee administrator:	Democratic.Services@swdevon.gov.uk														

- 1. Apologies for Absence**
- 2. Confirmation of Minutes** **1 - 8**
Committee Meeting held on 26 April 2022
- 3. Declarations of Interest**
In accordance with the Code of Conduct, Members are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests and Non-Registerable Interests including the nature and extent of such interests they may have in any items to be considered at this meeting;
- 4. Items Requiring Urgent Attention**
To consider those items which, in the opinion of the Chairman, should be considered by the Meeting as matters of urgency
- 5. Public Forum** **9 - 10**
A period of up to 15 minutes is available to deal with issues raised by the public.
- 6. Third Sector Partners - South West Mutual - Mr Tony Greenham**
- 7. Third Sector Partners -Airband (Andrew Roberts) and Connecting Devon Somerset (Matt Barrow)**
- 8. Community Broadband Update - Verbal Update**
- 9. Thematic Update - Built Environment** **11 - 20**
- 10. Task & Finish Group Updates (if any)**
- 11. Draft O&S Annual Work Programme 2022/23, inc. prep for next meeting** **21 - 22**
- 12. Member Learning and Development Opportunities Arising from this Meeting**

Agenda Item 2

At a Meeting of the **OVERVIEW & SCRUTINY COMMITTEE** held at the Council Chamber, Council Offices, Kilworthy Park, Drake Road, **TAVISTOCK** on **TUESDAY** the **26th** day of **APRIL 2022** at **2:00 pm**.

Present: Cllr M Ewings – Chairman
Cllr P Kimber – Vice-Chairman

Cllr A Blackman	Cllr N Heyworth
Cllr C Kemp	Cllr J Moody (via Teams)
Cllr D Moyse	Cllr L Samuel (via Teams)
Cllr D Sellis	Cllr T Southcott
Cllr J Spettigue	Cllr P Vachon

Director of Place and Enterprise
Head of Housing
Place Making – Senior Specialist
Democratic Services Specialist
Democratic Services Manager (via Teams)
Senior Specialist – EH (via Teams)
Head of Strategy and Projects (via Teams)
IT Specialist

Also in Attendance: Cllrs P Crozier, L Daniel (via Teams), C Edmonds, N Jory, T Leech (via Teams), J Moody (via Teams), C Mott (via Teams), T Pearce (via Teams), B Ratcliffe, L Samuel (via Teams), D Turnbull, and J Yelland

***O&S 64 APOLOGIES FOR ABSENCE**

Apologies for absence for this meeting were received from Cllrs J Moody, L Samuel, and L Wood.

***O&S 65 CONFIRMATION OF MINUTES**

The minutes of the Meeting of the Overview and Scrutiny Committee held on 22 March 2022 were confirmed by the Meeting as a true and correct record.

***O&S 66 DECLARATIONS OF INTEREST**

Members and officers were invited to declare any interests in the items of business to be considered during the course of this meeting but there were none made.

***O&S 67 PUBLIC FORUM**

The Chairman confirmed that no formal requests had been received in accordance with the Overview and Scrutiny Procedure Rules.

***O&S 68 THIRD SECTOR PARTNERS – WEST DEVON CVS**

The Hub Lead Member with responsibility for Leisure, Health, and Wellbeing introduced the Chief Officer of West Devon CVS, Karen Nolan. Ms Nolan provided an update which included:

- Covid-19 response
- Challenges faced by the CVS
- CVS Infrastructure and how support and information was provided
- Shared page with South Hams advertising volunteer opportunities and to make connections
- Connecting groups and people and encouraging collaboration
- Review of the 5 year plan
- Recruiting more trustees in the Tavistock area

The Chair thanked the CVS for the work they undertake in the Borough and for the interesting presentation.

***O&S 69 THIRD SECTOR PARTNERS – LIVE WEST**

The Hub Lead Member with responsibility for Housing introduced Mr Paul Crawford, Chief Executive, and Ms Suzanne Brown, Executive Director of Operations, LiveWest, who provided the Committee with a presentation which highlighted:

- Working with 20 local authorities, entirely in the South West;
- Built 800 affordable homes last year and current stock of 38,000
- Ambition to build 15,000 affordable homes over next 10 years;
- Employ 14,000 people and have high employee satisfaction;
- £420 million available funding to build new homes and further borrowing in excess of £1 billion largely through bonds. Also successful Homes England grant for £123.6 million to build 2,550 new homes by March 2028;
- New home delivery for West Devon planning 6,000 affordable homes. Delivery through two routes: Section 106 and land led, looking to secure land rather than rely on developer, built 250 shared ownership homes last year and plan to build 400 this year;
- Dispose of properties on those dwellings which had been identified as needing significant investment, with capital receipt recycled for more affordable homes. Last year, in West Devon, eight houses sold, with another six to be disposed of during 2022/23;
- High demand in West Devon with 1,127 applicants for a home;

- Anti-social behaviour instances had increased during the pandemic and the organisation had struggled to get engagement with the community mental health teams;
- Working through backlog of maintenance repairs;
- Increased rents to 4.1% in line with standard rent guidance but provide financial support if required;
- All new homes built to a high Energy Performance Certificate (EPC) A or high B standard, with build programme in place to update current stock;
- Disproportionate number of homes in Borough requiring investment of £2.7 million to get homes to EPC standard rating 'C';
- House building limited by land availability but LiveWest had the desire to build more often in rural areas;

The Chair thanked LiveWest for their presentation and wished them well with the delivery of their plans and for the support that they provided to the residents of West Devon and the good working relationship with Council officers.

***O&S 70 COUNCIL DELIVERY AGAINST CORPORATE THEME: Housing**

The Lead Hub Member for Improving Homes introduced the aspect of the Plan for West Devon that focused on Improving Homes. It was highlighted that:

- The Council was on track on 5 of the 6 theme priorities, which included the numbers of affordable housing delivered;
- The delayed action being related to providing guidance and support to landlords of multiple occupation. This was delayed by the 5 year homeless strategy;
- The housing crisis would form part of the Housing Strategy;
- They had received 20 questions from towns and parishes and responses would be published as an appendix to these minutes;

The Chair gave thanks to the Towns and Parishes for taking the time to discuss the housing issue and provide questions. In discussion, it was clarified that:

- The Housing Needs Survey undertaken in Brentor had concluded in December 2021, and would now be reviewed with a report back to the Parish Council within two weeks;
- The Lamerton initiative was confirmed as being closed;
- It was confirmed that the Hub Committee would soon be provided with a report aligning resources within housing to the long term aim of the Council.

One Member raised the issue of the integrity of the materials used to make photovoltaic cells and that it would be essential to ensure sourcing of the raw materials did not impact on the environment.

It was then **RESOLVED** that:

the Overview and Scrutiny Committee **NOTE** the progress in delivering against the Plan for West Devon “Improving Homes Thematic Delivery Plan”.

Responses to the questions received from the Town and Parish Councils to be appended to the published minutes.

***O&S 71 TASK AND FINISH GROUP UPDATES (IF ANY)**

There were no updates.

***O&S 72 DRAFT O&S ANNUAL WORK PROGRAMME 2022/23**

The draft proposal for the work programme was reviewed.

***O&S 73 MEMBER LEARNING AND DEVELOPMENT OPPORTUNITIES ARISING FROM THIS MEETING**

There were no learning and development opportunities identified from this meeting.

***O&S 74 CHAIRMAN’S CONCLUDING REMARKS** Being the last Committee meeting of the 2021/22 Municipal Year, the Chair gave thanks to the Committee for their attendance over the last year.

(The meeting terminated at 3:58 pm)

Chairman

Questions for WD O&S on 26 April 2022

TAP	Question	Email contact
Belstone PC	Belstone Parish Council are concerned about second homes in the parish preventing homes being available for people to live in. Are the council doing anything about making second home ownership less attractive? The majority of owners seem to claim it is a business and so get round paying council tax, and we have lots of homes left empty for most of the year.	Sally Fullwood parishclerk@belstonevillage.net
Answer:	<p>The Government has recently tightened this loophole and from 2023, second home owners benefiting from small business rate relief will have to provide evidence that their property was not only available for 140 days a year but actually let for 70 nights. We welcome these changes and will be working closely with the Valuation Office Agency to ensure second home owners pay their fair share.</p> <p>Through our political lobbying and as part of our declaration of a housing crisis we are looking for extensions to the legislation that governs short term lets in London to less than 90 days to cover areas such as ours and also to consider a separate planning class for short term lets and a proper licensing class to cater for them</p>	
Okehampton TC	Are West Devon monitoring the number of properties becoming holiday lets and Air Bnb?	Emma James <townclerk@okehampton.gov.uk>
Answer:	<p>Yes, we do maintain through our revenues database information regarding businesses operating as holiday lets and second homes which are paying council tax. Specific Air BNB data will be part of this picture but is not monitored independently. We are looking at capacity within the organisation as to how we can find resource to do more work on this very important subject. Separately AirBnB are starting to take their responsibilities more seriously and are proposing to start to work more closely with local authorities.</p>	
Okehampton TC	Have WDBC considered using brownfield sites (with services already installed) as suitable for some form of modular or temporary housing as Bristol City has done?	Emma James <townclerk@okehampton.gov.uk>
Answer:	<p>Yes – we would welcome any discussion to support owners of brownfield sites who wish to bring them forward for affordable housing. We have also been exploring modular methods of construction as part of our response to the housing crisis. With regards temporary accommodation the Council is redeveloping its homeless accommodation at Springhill Tavistock which we are hoping to be exemplar accommodation for homeless people in the Borough.</p>	
Okehampton TC	What response has there been to the initiative for householders to downsize and release family homes?	Emma James <townclerk@okehampton.gov.uk>
Answer:	<p>As part of our efforts to make best use of stock, we increased the incentive payment to tenants downsizing to £5k. We have had a good response to people joining the register wishing to downsize and have had 1 property released since the enhanced scheme was adopted in December. There has been a lack of suitable smaller properties at this time which has hampered moves.</p>	
Okehampton TC	Would the borough councils consider building Alms Houses which come under Charity rules and cannot be sold on under	Emma James <townclerk@okehampton.gov.uk>

	the Right to Buy legislation? (or funding same under existing charities?)	
Answer:	Yes. We have had discussions with almshouses about how we might support them, including support with Homes England, as the Council is a strategic partner. We also will support community land trusts and any other organisation to bring forward affordable housing in the Borough where a housing need can be demonstrated – although the tenure will be defined by the need rather than being the driver for development.	
Bere Ferrers PC	A question from the Bere Ferrers Parish Council is we have a further allocation of 20 houses, as stated in our Neighbourhood plan, do you want us to ascertain what land might be for development of social housing?	Caroline Metcalf Bereferrersparishcouncil @btconnect
Answer:	A community led approach to the delivery of new homes is often the most successful. Understanding your local area and what land owners are interested in facilitating delivery is a very constructive step.	
Bere Ferrers PC	Are you considering building social houses (council housing,) to overcome the lack of affordable homes?	Caroline Metcalf Bereferrersparishcouncil @btconnect
Answer:	We want to see delivery of housing that meets the needs of the area. To do that, the Council will use all of the levers it has available including; planning policy, viability tests, strategic partners (RPs), and in some limited locations and situations, direct delivery.	
Bere Ferrers PC	Are you also considering any action over holiday homes that are only occupied for a very short period each year?	Caroline Metcalf Bereferrersparishcouncil @btconnect
Answer:	The Council has no powers to take action against those who choose to occupy their second home for short periods of time. However, it has and will continue to lobby central government to allow Councils to put in place stimulus to encourage houses into use such as: increasing Council tax on second homes, preventing short term lets for more than 90 days a year, preventing 2 nd homes from being able to become business rated and then benefit from small business rate relief.	

Tavistock TC	The Action plan provides that WDBC will develop a mechanism to clearly justify the need for the following tenures: affordable rent, social rent, discount market sale, shared ownership private rent, and self- build. This was to be completed by March 2021 for smaller areas. Is this now available for larger areas like Tavistock parish? Can this mechanism be made available to the Tavistock Neighbourhood Plan Steering Group (TNPSG)?	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	This work is currently in progress. Our housing analyst is providing a robust set of maps which includes data sets collected from various sources such as ONS. This will inform the picture of need against supply within the main towns and the local centres. In the 2 towns in West Devon the SHMNA document, produced for the Joint Local Plan is used to inform need. There are supplementary sources of information that are used such as the housing registers for rent and intermediate home ownership, the self-build register and bidding trends from the housing register. The Year 2 action in the Housing Strategy identifies that this work will commence this year.	
Tavistock TC	The Action plan states that WDBC will work creatively with Devon County Council to provide specialist adapted housing for people requiring support to live independently and that the council will have a local needs profile by March 2022. Can this local needs profile be shared with TNPSG?	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk

Answer:	WD & SH councils have a disabled adapted panel which meets bi-monthly. This panel ensures that we are proactive and creative to resolve housing solutions. We will seek to adapt current stock where a resident has a need. This information also feeds in to data that DCC collects. DCC have previously indicated that they are in the process of updating the older persons housing need documents and work is ongoing to look at other options of accommodation with support needs for other groups requiring specialist accommodation.	
Tavistock TC	The Action plan states that WDBC will support an appropriately located planning application for an extra care housing scheme in West Devon, assuming this is the extra care facility on Plymouth rd, when can we expect to see the negotiated Section 106 for that extra care facility?	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	This is in negotiation and will be publically available when that has been concluded.	
Tavistock TC	In accordance with the Action plan, has WDBC developed an intermediate housing register specifically for key workers with supply from the private rented sector through Seamoor lettings? How many of these properties are in Tavistock?	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	Action not completed. However we have launched our SeaMoor Homes website www.seamoorhomes.co.uk (where private landlords can use the council to manage and place people in properties. This has also been extended to advertise properties that are a) not government funded shared ownership or are being sold as Discounted Market properties.	
Tavistock TC	With regard to future housing trends and needs, as described in the Action plan, are there any areas of significant interest in Tavistock and can this data be shared with TNPSG?	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	This work is in progress but can be shared with the TNPSG. Alex Rehaag is in contact with Ursula – co-ordinator of TNPSG	
Tavistock TC	The housing strategy has identified that Average rental per month has been exceeding the local housing allowance for some time, what does WDBC propose to do to rectify this situation? Will WDBC lobby for an increase in the amount of Local Housing Allowance for the district? Can WDBC and South Hams be removed from the Plymouth Broad Rental Market Area?	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	The Council has been lobbying central government specifically on this point. It has asked for a review of the broad market area to better reflect the granularity of house prices and for the thresholds to be raised.	
Tavistock TC	More Specific Questions: <i>1. How many households in Tavistock are on the social housing list (Devon Home Choice) for WDBC?</i>	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	227. Please note this figure will not include people that have a local connection to Tavistock through employment, immediate family, former residence	
Tavistock TC	<i>2. In the last two years, how many households from Tavistock on the housing list have been able to secure social housing in Tavistock?</i>	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	47. Please note this figure is for people whose last address was in Tavistock. It will not include those people that have a local connection through the adopted allocations policy. Attached to this email response.	
Tavistock TC	<i>3. In the last two years, how many households from Tavistock on the housing list have secured social housing elsewhere in the district?</i>	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	19 . Please note this figure will not include those people that may have wanted to reside in Tavistock but a lack of Affordable Housing at the time it was required has forced them to have to move elsewhere.	

Tavistock TC	<i>4. In the last two years, how many households from elsewhere in the district on the housing list have been able to secure social housing in Tavistock?</i>	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	<p>64 - Please note this will not include people that have connections to Tavistock through employment, work or family as per our local allocations policy. There may also have been families included in this figure that have been placed in temporary accommodation elsewhere in the Borough. There is also primary legislation that needs to be considered in the form of homelessness legislation and the reasonable preference categories that has to be considered. Failure to consider this very important information will result in legal challenge.</p> <p>SUPPLEMENTARY RESPONSE</p> <p>It is difficult to interrogate our systems to get an accurate figure on how many people have an immediate link to the town of Tavistock. Given that it is one of the two towns in the Borough, there will be many people that have a local connection through the family, employment and former residence connection, please refer to the Local Allocations Policy document. In Tavistock, any new developments should be allocated 50% to people with local connection to the town and 50% that have a Borough wide connection.</p>	
Tavistock TC	<i>5. How many homeless applications has WDBC received from households in Tavistock in the last two years?</i>	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	165 from April 2020 to present.	
Tavistock TC	<i>6. How many households from Tavistock has WDBC placed into temporary accommodation in the last two years?</i>	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	We are only able to give the data on people whose last address was Tavistock so the figure of people "from Tavistock" is likely to be significantly higher. 8 households from April 2020 to present have required temporary accommodation. Please also note that due to Covid there was an eviction ban from 17 th November 2020 until 31 May 2021 which lessened the amount of people requiring temporary accommodation	
Tavistock TC	<i>7. How many households from Tavistock has WDBC placed into temporary accommodation elsewhere in the district in the last two years?</i>	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	As above we are only able to give data on people whose last address was Tavistock so the figure of people "from Tavistock" is likely to be higher. 5 of the 8 households were placed elsewhere in the Borough.	
Tavistock TC	<i>8. What is the average length of time that a household from Tavistock remained in temporary accommodation in the last two years?</i>	Jan Smallacombe Janet.smallacombe@tavistock.gov.uk
Answer:	Over the last 12 months the average length of time in temporary accommodation across West Devon was 65 days. We do not record the data individually	

In terms of questions 6,7 and 8 from Tavistock Town Council, it is impossible to give the exact figures without going in to the individual cases for each case on the system which would require significant resource.

PUBLIC FORUM PROCEDURES

(a) General

Members of the public may raise issues and ask questions at meetings of the Overview and Scrutiny Committee. This session will last for up to fifteen minutes at the beginning of each meeting, with any individual speaker having a maximum of three minutes to address the Committee.

(b) Notice of Questions

An issue or question may only be raised by a member of the public provided that they have given written notice (which may be by electronic mail) to Darryl White (darryl.white@swdevon.gov.uk) by 5.00pm on the Thursday, prior to the relevant meeting.

(c) Scope of Questions

An issue may be rejected by the Monitoring Officer if:

- it relates to a matter within the functions of the Planning and Licensing Committee;
- it is not about a matter for which the local authority has a responsibility or which affects the district;
- it is offensive, frivolous or defamatory;
- it is substantially the same as a question which has previously been put in the past six months; or
- it requires the disclosure of confidential or exempt information.

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Report to: **Overview and Scrutiny Committee**
Date: **21 June 2022**
Title: **A Plan for West Devon Thematic Update: Built Environment**
Portfolio Area: **Cllr Caroline Mott**
Mayor & Lead Member for Built Environment
Wards Affected: **All**
Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken:

Author: **Chris Shears** Role: **Economic Development Specialist**

Contact: Chris.Shears@swdevon.gov.uk

RECOMMENDATION:

That Overview and Scrutiny Committee note the progress in delivering against the Plan for West Devon 'Built Environment' Thematic Delivery Plan.

1. Executive summary

- 1.1 The Council adopted the Plan for West Devon in September 2021, alongside detailed Thematic Delivery Plans for each priority area.
- 1.2 This report provides the thematic update on the Built Environment strand of the Plan for West Devon.

2. Thematic Update Report

- 2.1 The Performance Management Framework included with the Plan for West Devon strategy commits that Overview and Scrutiny will receive a thematic update at each meeting in order to consider the progress against the agreed Thematic Delivery Plans.
- 2.2 The Built Environment Thematic Update report is set out as Appendix A to this report.

3. Next Steps

3.1 Progress against the Thematic Delivery Plan will continue to be regularly monitored by the Hub Lead for Built Environment, through monthly meetings with the lead officer.

Highlights will also be provided in the quarterly Integrated Performance Management Report considered by the Hub.

3.2 Following consideration by Overview and Scrutiny, the progress report will be published on the Councils strategy reporting pages <https://westdevon.gov.uk/plan-for-west-devon> as a public record of progress.

4. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance		Providing performance updates in respect of our strategic priorities contributes to Principle F of the CIPFA Delivering Good Governance in Local Government Framework. This principle is about managing risks and performance through robust internal control and strong public financial management.
Financial implications to include reference to value for money		This report does provide updates in respect of financial information but does not make any recommendations or lead to any financial implications not considered by other committees.
Risk		The thematic update report considers the key risks for the Council in delivering each action within the Plan for West Devon delivery plan.
Supporting Corporate Strategy		Built Environment
Climate Change - Carbon / Biodiversity Impact		A number of the activities relate to ambitions for Active Travel
Comprehensive Impact Assessment Implications		
Equality and Diversity		No direct implications

Safeguarding		No direct implications
Community Safety, Crime and Disorder		No direct implications
Health, Safety and Wellbeing		No direct implications
Other implications		

Supporting Information

Appendices:

Appendix A – Thematic Update Built Environment

Background Papers:

None

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Built Environment

Thematic Progress Update

June 2022



Lead Member Introduction

A key element of A Plan for West Devon is ensuring that the Council adapts West Devon’s built environment – celebrating our past while considering the required infrastructure for the future.



Cllr Caroline Mott
Lead Member for adapting our built environment

This is the first performance report highlighting progress made against our built environment delivery plan. The update report sets out the progress the Council has made in achieving the key actions set out in the first 10 months and I’m pleased that significant progress has been made across this theme area.

Some of the highlights include: -

- ✓ Reviewing 24 conservation areas across West Devon
- ✓ Delivering our #MyPlace Campaign to promote West Devon as a place to visit
- ✓ Successfully awarded funding for a new Consultation Portal across the Joint Local Plan area
- ✓ Conducted a Business Survey of businesses in Okehampton to understand the support for a Business Improvement District

6 Activities on Track and within budget	1 Activities requiring additional intervention or have uncertainties that require managing	0 Activities off track with no current clear plan to resolve	0 Not yet due to start
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During this period there has also been a significant focus on considering the bids that we wish to submit to the UK Prosperity Fund and Levelling Up Fund Round 2. These submissions will be progressed in the next period for submission to Government. If successful, these will represent a significant investment in the area.

Over the coming pages, we set out more in-depth update for each action along with the wider benefits to our communities.

Caroline Mott

Cllr Caroline Mott

Lead Member for Built Environment



Action BE1.1 Commission and manage conservation area plans	
Key Highlights	
<ul style="list-style-type: none"> • 24 Conservation Areas in West Devon have been reviewed • Tavistock Conservation Area has a Character Appraisal and a Management Plan • Recruitment of Senior Planning Officer (Conservation) is underway – interviews w/c 13th June 	
Key Risks / Issues	
Looking ahead to the next 6 months	
<ul style="list-style-type: none"> • Appraisals will commence September 2022, Tavistock, Lamerton and Okehampton will be the areas prioritised for appraisals during 2022/23 • Hold interviews and induct Officer to support this activity 	
Overall Rating	AMBER – Slightly Off Track due to delays in recruitment but this is now underway and action likely to return to 'Green' in next report

Action BE1.2 – Support the promotion of parishes surrounding the UNESCO World Heritage Site	
Key Highlights and benefits	
<ul style="list-style-type: none"> • Collaborative working between Placemaking and Communications Teams continues • #MyPlace campaign continues • Town and Parish Councils have engaged with #MyPlace campaign • Plan for the year, includes Easter, Jubilee, Summer, Autumn and Christmas 	
Key Risks / Issues	
<ul style="list-style-type: none"> • Ability to deliver sustained campaigns through our Communications team due to reduced capacity – we have however now appointed a temporary resource to support the team in the short term 	
Looking ahead to the next 6 months	
<ul style="list-style-type: none"> • Delivery of further campaigns to promote the area including Summer, Autumn and Christmas 	
Overall Rating	GREEN – On Track

Action BE1.3 – Support the Tavistock Guildhall Visitors Centre and Experience	
Key Highlights	
<ul style="list-style-type: none"> • Inclusion of the Guildhall Experience in West Devon visitor website information • Promoting through inclusion in Visit Devon information • Promoting through inclusion in Visit South Devon information 	
Key Risks / Issues	
Looking ahead there is a risk that Shared Prosperity and Cultural Development Fund bids are not successful however we will continue to ensure that these schemes are support and hope for a positive outcome.	
Looking ahead to the next 6 months	
- Consideration within the Shared Prosperity Fund and Cultural Development Fund bids	
Overall Rating	GREEN – On Track

Action BE1.4 – Celebrate Culture and Heritage to enhance West Devon Towns	
Key Highlights	
<ul style="list-style-type: none"> • Engagement with Town and Parish Councils continues • Relationships are established 	



<ul style="list-style-type: none"> • Closer working with Dartmoor National Park and the celebration of Towns and Parishes within its boundary in discussion • Work has continued exploring feasibility of a Business Improvement District in Okehampton to expand upon its culture and heritage 	
Key Risks / Issues	
•	
Looking ahead to the next 6 months	
<ul style="list-style-type: none"> • Continue with progressing plans to support a Business Improvement District in Okehampton 	
Overall Rating	GREEN – ON TRACK

Action BE1.5 – Delivery of the Joint Local Plan	
Key Highlights	
<ul style="list-style-type: none"> • Closer working with the Vistry Group and the UNESCO World Heritage Site representatives on TTV16 Callington Road • Making good progress against TTV targets • Survey work completed and analysis underway 	
Key Risks / Issues	
Looking ahead to the next 6 months	
- Implement a new Consultation Portal across the JLP area through the successful funding bid (Prop-Tech). This will enable an ‘area’ based consultation portal to be developed	
Overall Rating	GREEN – On Track

Action BE1.6 Support Neighbourhood Plans	
Key Highlights	
<ul style="list-style-type: none"> • The Officer responsible for Neighbourhood Plans (Duncan Smith) has left the Council during this period. Elliott Hale has picked up the portfolio and will lead this work. • Exbourne and Tavistock neighbourhood plan development is moving forward 	
Key Risks / Issues	
Looking ahead to the next 6 months	
<ul style="list-style-type: none"> • Milton Abbot, Chillaton and Kelly booked for Referendum will be held 23rd June • Publicity and engagement campaign in design for summer 2022. This will focus on encouraging Parish Councils to prepare Neighbourhood Plans. 	
Overall Rating	GREEN – On Track

Action BE1.7 – Support key road corridor and travel gateway improvements including integrated cycling and walking	
Key Highlights	
<ul style="list-style-type: none"> • Engaged with Devon County Council and Okehampton Town Councils representatives • Conducted Okehampton business survey and currently exploring feasibility of creating a BID • Urban Renewal focus for Okehampton in collaboration with Devon County Council • Supporting Devon County Council’s prioritisation of Roborough to Yelverton cycling route • Gemma Bristow now allocating 50% of her time to lead on Active Travel 	
Key Risks / Issues	



Looking ahead to the next 6 months	
	<ul style="list-style-type: none"> • Inclusion of cycling in the Levelling Up Fund Round 2 application for the West Devon Transport Hub – applications to be submitted in next period. • Opportunity to explore plans to generate a West Devon cycling plan in tandem with South West Active Travel Forum and to feed upwards into the county-wide Local Cycling and Walking Investment Plan (LCWIP)
Overall Rating	GREEN – On Track

Action BE1.8 – Support improvement to local rail connectivity and links (including Tavistock with Plymouth and Okehampton with Exeter)	
Key Highlights	
	<ul style="list-style-type: none"> • Revising bid submission for a West Devon Transport Hub which can be submitted to Levelling Up Fund Round 2 • Working with Devon County Council, Network Rail, GWR, WSP and has support from Mel Stride, MP • Active Travel benefits and connectivity will be a key focus • Broad theme of decarbonisation across Levelling Up Fund, Shared Prosperity Fund and Cultural Development Fund bids
Key Risks / Issues	
	-
Looking ahead to the next 6 months	
	<ul style="list-style-type: none"> • £11.2m West Devon Transport Hub bid will be submitted to Levelling Up Fund Round 2 by 6th July 2022
Overall Rating	GREEN – On Track

This update will be considered by the West Devon Borough Council Overview and Scrutiny Committee at their meeting on Tuesday 21st June 2022.

You can view the meeting by visiting our  **YouTube** channel:

<https://www.youtube.com/channel/UCDZEXV47SxBpXUDR6qbhtiA>

You can find out more about A Plan for West Devon by visiting

www.westdevon.gov.uk/plan-for-west-devon



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WEST DEVON OVERVIEW AND SCRUTINY COMMITTEE

INITIAL DRAFT ANNUAL WORK PROGRAMME PROPOSALS – 2022/23

Date of Meeting	Report	Lead Officer
21 June 2022	Third Sector Partners – South West Mutual Bank – Tony Greenham	Lisa Buckle
	Council Delivery against Corporate Theme: Inclusive Services	
	Community Broadband – Quarterly Update	Gemma Bristow
	Task and Finish Group Updates (if any)	
	O+S Annual Work Programme (to include preparation for next meeting)	
26 July 2022	Task and Finish Group Updates (if any)	
	Council Delivery against Corporate Theme: Built Environment	
	O+S Annual Work Programme (to include preparation for next meeting)	
October 2022	Task and Finish Group Updates (if any)	
	Fusion Update – including maintenance schedule (*O&S 59)	Peter King and Jon Parkinson
	Council Delivery against Corporate Theme: Community	
	O+S Annual Work Programme (to include preparation for next meeting)	
15 November 2022	Task and Finish Group Updates (if any)	
	Council Delivery against Corporate Theme: Efficient Services	
	O+S Annual Work Programme (to include preparation for next meeting)	
17 January 2023	Task and Finish Group Updates (if any)	
	Council Delivery against Corporate Theme: Environment	
	O+S Annual Work Programme (to include preparation for next meeting)	
14 February 2023	Task and Finish Group Updates (if any)	
	Council Delivery against Corporate Theme: TBC	
	O+S Annual Work Programme (to include preparation for next meeting)	

21 March 2023	Task and Finish Group Updates (<i>if any</i>)	
	Council Delivery against Corporate Theme: TBC	
	O+S Annual Work Programme (<i>to include preparation for next meeting</i>)	
25 April 2023	Task and Finish Group Updates (<i>if any</i>)	
	Council Delivery against Corporate Theme: TBC	
	O+S Annual Work Programme (<i>to include preparation for next meeting</i>)	
<i>To be considered for scheduling:</i>	Contact Centre Review	Steve Mullineaux & Dale Cropper

DRAFT